Executive Director's Report for the May 24, 2006
Dade Heritage Trust Board Meeting

Fundraising

Supervised Dunspaugh Dalton grant proposal

Submitted proposal for Conrad Hotel "Reflections in Excellence" luncheon

Submitted forms to grant payment for Dade Heritage Days 2006

Attended DHT Fundraiser Committee meeting at Coral Reef with Mary Young, Lisa Chaffin, Amy Sussman and Katie Felice

Sent in paperwork to State re Old Miami High grant payment

Public Relations and Community Outreach

Wrote press release and sent photos to media of DHT Preservation Awards

Participated in the DHT African American Committee's Historic City Cemetery Commemorative Procession and Service, spoke and took photos

Attended State of the City address by Mayor Manny Diaz and talked with Commissioners Johnny Winton and Joe Sanchez about DHT Headquarters and green restoration of Hubbard Alvarez bungalow

Met at Merrick House with Smithsonian consultants re Museum Magnet Program

Wrote sympathy note and called Ruth and Jack Admire on death of their son Robert

Attended funeral of Don Petrine, husband of Villager Louise Petrine

Participated in Partners for Sacred Places meeting at First Presbyterian Church of Miami

Attended Miami-Dade State of the Arts address and spoke with Carlos Migoya, chairman of the Cultural Affaris Council, Cultural Affairs director Michael Spring and developer Jorge Perez

Attended luncheon meeting at Miami Children's Museum at invitation of Kay Apfel to learn about the Arts in Learning program and its working with Dade Heritage Days

Attended Villagers annual meeting and luncheon

Attended International Women's Forum dinner at home of Teresa Weintraub

Spoke at City of Miami Historic and Environmental Preservation Board meeting in favor of MiMo Historic District on Biscayne Boulevard

Participated in Prologue Society Board meeting

Attended annual meeting of Historical Museum of Southern Florida

Wrote letters of support for State restoration grants for St. Theresa Catholic School and William Jennings Bryan Memorial Church

Attended Leadership Florida reception at Mellon Bank

Attended Historical Museum luncheon at Coral Reef

Attended Archeological Society meeting at Deering Estate

Attended reception at Coconut Grove Gallery in honor of Dolly MacIntyre

Attended Florida Trust for Historic Preservation conference in St. Augustine

Administrative

Supervised contacting awardees, wording and framing of Preservation Awards

Wrote script for Awards ceremony and took photos of winners

Met with Jose Goyanes, Walter Alvarez, Rich Heisenbottle and pro bono attorney John Shubin re lawsuit for DHT building damages

Wrote e-mail to Commissioner Johnny Winton re DHT headquarters and talked with City attorney re resolution

Wrote letter of support for MiMo Historic District designation on Biscayne Boulevard

Met with Ivan Rodriguez, Rich Heisenbottle, Walter Alvarez, Jose Galan and County attorneys re GOB Preservation Fund issues

Wrote script to accompany photos for powerpoint presentation on DHT

Prepared agendas and packets for DHT Executive and Board meetings